



## RIGHT TO INFORMATION ACT 2009 – APPLICATION FOR ASSESSED DISCLOSURE

*Please read the information on page 4 before completing your application*

### APPLICATION DETAILS

Name:	
Address:	
	Postcode:
Email:	
Telephone:	Mobile:

### GENERAL TOPIC OF INFORMATION APPLIED FOR

(Please provide a one sentence summary of the information requested)

**Please describe what efforts you have taken prior to this application to obtain the information you are requesting**






Application fee included? \$40.50  Yes  No

**OR application for waiver**

The application fee may be waived if you are able to provide evidence that you qualify for exemption under one of the following categories:

Member of Parliament requesting information in connection with their official duty	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applicant with financial hardship (e.g. evidence of current income support such as Centrelink payments)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Applicant intends to use the information for a purpose that is of general public interest or benefit	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If an application for personal information, proof of identity provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**DETAILS OF THE INFORMATION SOUGHT**

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(If there is insufficient room in the space provided, please attach further details)





Does the request relate to your own personal affairs?  Yes  No

If "yes", what is your date of birth?

Do you wish only to inspect the document(s)?  Yes  No

**OR**

Do you wish to be supplied with a copy of the document(s)?  Yes  No

If you are entitled only to a part of the information requested, do you wish to be provided with that part?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PERSONAL INFORMATION PROTECTION STATEMENT

As required under the *Personal Information Protection Act 2004*

1. Personal information will be collected from you for the purpose of dealing with your application and may be used for other purposes permitted by the Local Government Act 1993 and the regulations made by or under that Act.
2. Failure to provide this information may result in your application not being able to be accepted and processed.
3. Your personal information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the King Island Council.
4. Your basic personal information may be disclosed to other public-sector bodies where necessary for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and you may make application for access or amendment to your information in writing to King Island Council, PO Box 147, Currie, Tasmania, 7256. You may be charged a fee for this service

### OFFICE USE ONLY

Date Received:	Date Completed:
RTI Reference Number:	Receipt Number:
Applicable Charge:	Waived Charge: <input type="checkbox"/> Yes <input type="checkbox"/> No





## INFORMATION ABOUT ASSESSED DISCLOSURE UNDER THE RIGHT TO INFORMATION ACT 2009

### Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

1. *The object of this Act is to improve democratic government in Tasmania –
  - a. by increasing the accountability of the executive to the people of Tasmania; and
  - b. by increasing the ability of the people of Tasmania to participate in their governance; and
  - c. by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*
2. *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*
3. *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*
4. *It is the intention of Parliament –
  - a. that this Act be interpreted so as to further the object set out in subsection (1); and
  - b. that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

### Applications for Assessed Disclosure

- Applications are to be addressed to:  
King Island Council  
PO Box 147  
Currie TAS 7256
- Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2010*.
- Applications are to be accompanied by the application fee. This fee is 25 fee units, which is \$40.50 as at 1 July 2019 and is indexed annually.
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

### Responsibilities of the King Island Council

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the King Island Council.
- Before the application is accepted, the King Island Council has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision

