KING ISLAND COUNCIL

Policy

AWARDS - AUSTRALIA DAY

Responsible Officer: GENERAL MANAGER

Date: 17 March 2025

Review Date: 16 March 2029

1. Purpose

To select a King Island Citizen of the Year, Young Citizen of the Year and Community Event or Group of the Year and present these awards as part of annual King Island Australia Day Festivities.

2. Policy

2.1 POLICY

It is Council policy to invite nominations annually through advertising in the local press for the following Australia Day awards:

- King Island Citizen of the Year
- King Island Young Citizen of the Year
- King Island Community Event or Group of the Year

ELIGABILITY AND SELECTION CRITERIA

King Island Citizen of the Year
To be eligible for the Citizen of the Year Award, nominees must:

- Be an Australian Citizen;
- Be a resident of King Island (when nominations close).
- Be 16 years or older on 1st January of the year the award is given
- Not be a current sitting Councillor, nor have been in the past two years.
- Not be nominated by a Councillor
- All applications must have a supporting referee.

Selection Criteria
When considering nominations for this award, the selection panel will consider the following criteria in no particular order:

- Has made an outstanding contribution to the community.
- Has been an inspiration / role model to the community.
- Has shown achievements in community activities, academic, sporting, personal, cultural, environmental and / or social responsibility.
- Has demonstrated a commitment to enhancing the welfare and wellbeing of the community members.

King Island Young Citizen of the Year

To be eligible for the Young Citizen of the Year Award, nominees must:

- Be an Australian Citizen.
- Be a resident of King Island (when nominations close).
- Be under 30 years of age on the 1st January of the year the award is given.
- Not be a current sitting Councillor, nor have been in the past two years.
- Not be nominated by a Councillor
- All applications must have a supporting referee.
- In the case where a nomination has been carried over for 3 years, the nomination must still meet the age criteria.

Selection Criteria

When considering nominations for this award, the selection panel will consider the following criteria in no particular order:

- Has made an outstanding contribution to the community.
- Has been an inspiration / role model to the community.
- Has shown achievements in community activities, academic, sporting, personal, cultural, environmental and / or social responsibility.
- Has demonstrated a commitment to enhancing the welfare and wellbeing of the community members.

King Island Community Event or Group of the Year

To be eligible for this category the following criteria must be applicable:

- Be a not-for-profit event, community project or not-for-profit community group that provides opportunities for the community to participate and contribute to social, economic and cultural life.
- Bring recognition and credit to the community through a cultural, environmental, social, wellbeing or sporting event/project within King Island
- If a project or event, has been completed (or the completion of a stage) or held in the year immediately before the award is given.
- Different events organised by the same Group may be eligible
- Not be nominated by a Councillor
- It is not necessary for the group to be legally formalised eg. as an incorporated association.
- Have a supporting referee.

Selection Criteria

When considering nominations for this award, the selection panel will consider the following criteria in no particular order:

- The events or groups service and benefit to the community.
- The events or groups involvement of volunteers.
- The events or groups demonstration of community values and contribution to improving the aspects of living on King Island.

NOMINATION PROCESS

Nominations are invited to be submitted from community from the first week of September each year and the nomination period will close at 30 November each year.

Nominations must be submitted through the King Island Council Australia Day Awards Nomination form.

Nominations will be considered by Council at the Ordinary Council Meeting in December.

Council will carry forward for three years only, unsuccessful nominations for reconsideration, so long as they still meet the selection criteria.

MANAGEMENT OF NOMINATION PROCESS AND SELECTION PROCESS

Council Employees will:

- Publicise the nomination process each year
- Collect nominations
- Provide any additional information
- Make contact with the nominee's referees

The selection panel will:

- Decide on the Award recipients

Selection Panel
The selection panel is made up current sitting King Island Councillors.

Selection Process
Following the close of nominations, the Selection Panel will score and discuss nominations based on the Selection Criteria.

In the event that no nomination or no suitable nominations are received in any of the categories, the Selection Panel reserves the right to grant the award to a group, event or citizen of its choice. This could be selected from the unsuccessful nomination finalists from the previous three years nominations, so long as they still meet the selection criteria.

If an individual or organisation has previously received an award, they may be considered for a second award in recognition of exceptional ongoing achievement or for a contribution that differs from the one for which they were originally honoured.

In the result of a tied vote, the Mayor will have the casting vote.

The decision of the Australia Day Awards Selection Panel is final, and no additional correspondence will be entered in to.

AWARD RECIPIENTS

Award recipients are announced publicly at the King Island Australia Day Event.
The King Island Council mayor will make the announcements and present the awards.

REPORT TO COUNCIL

Within the report to Council a recommendation be included for the following years Australia Day Event location.

CONFIDENTIALITY AND CLOSED SESSION

All nominations, supporting material, and deliberations of the Selection Panel are confidential.

The assessment and selection of Australia Day Award recipients will be conducted during a closed Council meeting, in accordance with the Local Government Act 1993 and Council's meeting procedures.

DECLINED AWARDS

At the time of selecting an award recipient, the Selection Panel may also identify one or more alternative recipients in accordance with this Policy.
Where a selected recipient subsequently declines an award, the Selection Panel may confirm an alternative recipient so identified, or determine that no award be made in that category for that year.

2.2 RELATED DOCUMENTS

- King Island Council Australia Day Awards Nomination form.

AMENDMENT

Council retains the sole discretion to vary, terminate or replace this Policy from time to time. Council will consult before amendments are made and will notify and train those the amendments apply to.

Definitions	
Term	**Meaning**
Council	King Island Council
Councillor	An elected member of Council known as a Councillor or Alderman or otherwise meeting the definition of a 'councillor' as defined under section 3 of the *Local Government Act 1993* (TAS)
Employee	A person who carries out work for Council as an employee of Council.
Manager/Supervisor	A person at the Workplace who is appointed to a position that has management/supervisory responsibilities for others or their appropriately nominated or authorised delegate.
Policy	Awards – Australia Day Policy

History:

Council Resolution 660/93 Meeting of 16 November 1993.
Council Resolution 779/93 Meeting of 21 December 1993.
Council Resolution 176/00 Meeting of 18 April 2000.
Council Resolution 449/01 Meeting of 16 October 2001.
Council Resolution 452/03 Meeting of 18 November 2003.
Council Resolution 223/23 Meeting of 17 October 2023
Council Resolution 46/26 Meeting of 17 March 2026

POLICY VERSION AND REVISION INFORMATION

Title: AWARDS - AUSTRALIA DAY

Policy Maintained by: Corporate Services Manager

Policy first Commencement: 16 November 1993

Policy Review: 17 March 2029

Version No	Date	Resolution No	Responsible Officer
1.0	17.10.2023	223/23	Governance Manager
1.1	17.03.2026	Draft amendments	Corporate Services Manager
2.0	17.03.2026	46/26	Corporate Services Manager